**RE: CONSULTANT ECOLOGIST**

Thank you for your enquiry regarding the position of Consultant Ecologist, we are really pleased that you are interested in joining us.

Wildwood Ecology is a multi-award-winning environmental consultancy whose ethos encapsulates the promotion and encouragement of sustainable and ethical environmental concepts and solutions that benefit all. We are proud to be a [Certified B Corporation](https://bcorporation.uk/) and we are not afraid to stand up for what we believe to be right.

As a company we have a [strong vision and a set of values](https://wildwoodecology.com/about-us/) that are intrinsic to the way in which we, as a team, carry out our roles. We love people who are passionate advocates of the natural environment and want to make a real difference.

The next steps are as follows:

* Download and carefully read the Job Description and Personal Specification for the position. As a tip, if you do not currently have one or more of the essential skills/knowledge/experience, don’t immediately be put off. It may be that you are currently working towards acquiring a new skill or have another skill that may be appealing to us. The document also sets out the benefits we offer and, of course, the salary range for each post.
* Should this appeal to you, then all you need to do is send in your CV with a covering email or letter to [recruit@wildwoodecology.com](mailto:recruit@wildwoodecology.com). Make it a good one and show us what you can offer and how we are a good fit for each other.
* That’s all. No application form in sight!
* Closing date: make sure you submit your CV with covering email or letter by 6.00pm Friday 20th October 2023.

Good luck!

**Shortlisting**

We know that you don’t want to be kept hanging around, so we promise to get back to you within 5 working days of the closing date, whether you have been shortlisted or not.

If shortlisted we will email you to confirm a few details including the interview date, location and any preparation work you may need to do. Provisionally, we have set aside Wednesday 8th and Thursday 9th November 2023, so please keep both dates free!

We will confirm these details with you in your invitation to attend an interview.

**The interview**

We don’t bite! We want you to do as well as you are able, so, a little heads up on what to expect:

We will ask you some competency-based interview questions because it gives us the opportunity to find out how you deal with things and the sort of person you are. We won’t ask you trick questions but be prepared to give us honest examples of how you work and the things you’ve done. Then it’s your turn to ask us your questions! Just so you are aware, your interview will last no more than an hour.

**Post-interview**

Following the interview, we promise to get back to you as soon as is reasonably possible to let you know how you got on. Timing will depend upon the number of people in the process and whether we decide to take things to a second round, but we won’t keep you waiting unnecessarily and will keep you informed of any delays in the process. We aim to contact you by phone within 3 working days.

**Start date**

If we offer you a role with us and you accept, then we would like to welcome you to the team within 1-2 months. But we can be flexible. Sometimes people are eager to start right away, whilst others may have work or personal commitments that may mean a slight delay beyond two months. Be honest with us and we will be honest with you.

And that’s it. We like to be upfront and transparent with how we do things so that there are no surprises. In turn, we hope you'll want to submit an application and look forward to receiving your CV and covering email or letter.

If you have any questions or queries, then please email us at [recruit@wildwoodecology.com](mailto:recruit@wildwoodecology.com) .

We look forward to hearing from you and thank you for your interest in Wildwood Ecology.

Yours sincerely

Richard Dodd Ivi Szaboova

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Managing Director Director of Ecology